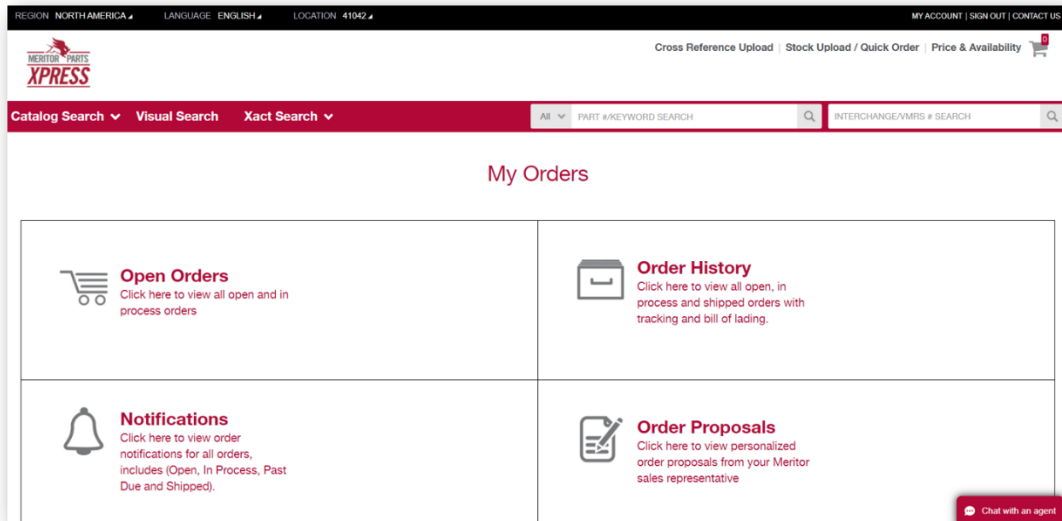




August 2021

How to manage your orders on MeritorPartsXpress

If you're still calling Customer Service to check on the status of your Meritor orders, you are missing out on the greatest advantage of being a registered user of **MeritorPartsXpress**. With your user ID, you have access to the My Orders portal, a self-service tool that saves you time when it comes to order management. With all of your order information in one place, you can quickly and easily access and track Open Orders, Order History, Notifications, and Order Proposals.



**Tiles are visible based on user settings.*

Open Orders

View all open and in process orders. Filter by part number, Meritor order # and Customer PO. Download a list of open orders in an Excel format.

Order History

View all open, in process and shipped orders with tracking and bill of lading. Order history includes open orders and shipped orders from the last 30 days. The advanced search function allows you to view all shipped orders in the last 12 months. Filter by Meritor order # and Customer PO.

Notifications

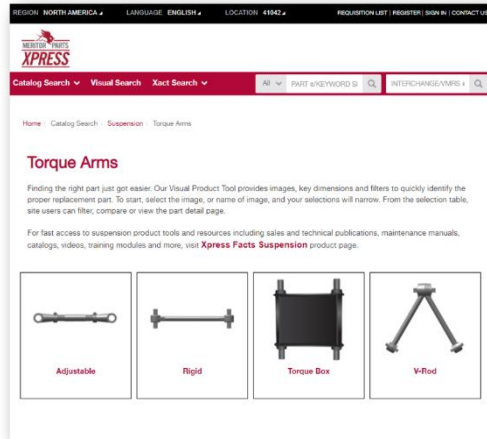
View order status change notifications including Open, In Process, Past Due and Shipped status.

Order Proposals

View personalized order proposals from your Meritor sales representative.

Based on permissions, some registered users also have access to Invoices and Returns information. Under Invoices, the last 30 days of invoices will be displayed and the advanced search allows the user to search up to 12 months of history or locate credit and debit memos. Under Returns, users may submit a return request or view return history.

The My Orders portal gives you 24/7 access to your Meritor orders, making it easy for you to track and manage your orders how and when you need to. For more information, download our [Fast Facts](#), or [sign in](#) to your **MeritorPartsXpress** account to start boosting your parts operations.



Visual Product Tool for Torque Arms

Finding the right torque arm on **MeritorPartsXpress** just got easier. You can narrow down your search based on visuals of the different torque arm product options including adjustable, rigid, torque box and V-rod. To access the visual product tool, open the Catalog Search drop down from the top navigation, then choose Suspension and select the [Torque Arms](#) category.

CONTACT US

What are some key topics that **YOU** would like to know more about? Let us know!

 Email us at MeritorPartsXpress@Meritor.com.



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